Group D

Evaluation campaign 2017 – 2018

Research unit

Application

***N.B.****: this application should be completed by referring to the "Guide for the redaction of a research unit application".*

**Unit name:**

**Acronym:**

**Research department (if any):**

**Director's name (current contract):**

**Director's name (next contract):**

**Application type:**

Renewal (without important modification)□ Restructuring □ Creation □

**Supervising institutions and bodies:**

List of supervising institutions and bodies of the research unit:

Current contract: ⏐Next contract:

- … ⏐- …

- … ⏐- …

- … ⏐- …

- … ⏐- …

**Inter-disciplinary evaluation for the research unit:**

Yes □ No □

I APPLICATION

*The sections listed below must be completed in the provided frame.***[[1]](#footnote-1)**

1. Presentation of the unit

**Introduction**

*History and location of the unit.*

*Description of the platforms and important equipment (in appendice 2, see page 4).*

*Organisational chart (in appendice 3, see page 4).*

**Workforce and resources of the unit**

*Please fill out the Excel files “Données du contrat en cours UR “ and “Données du prochain contrat UR”.*

*Here, please comment on the evolution of the workforce and resources during the current contract.*

**Scientific policy**

*Please describe here the missions, scientific objectives, strategy of the research unit for the current contract, the organisational structure (teams and/or themes), the national and international position. Please dispatch the unit’s activities between basic research, transfer of knowledge and research support.*

2. Scientific production and activities (for the unit, and next for each team and/or theme of the unit)

*Sections 2-5 will be filled first for the whole unit, and then for each team and/or theme of the unit.*

**Scientific output**

*The unit (or the team /theme) will give a global overview of the scientific outputs of the current contract.*

**Quantitative data**

*Quantitative data on the whole production and activities of the unit or team/theme are to be given in the Excel file “Données du contrat en cours”, Table 5, “Scientific production and activities”.*

**Selected production and research activities**

*Please provide a selection of the unit or team/theme scientific production and activities (in appendice 4, see page 4). Concerning the scientific production (paragraphs I, II and II), the list has to be limited to the most significant 20%.*

*The complete list of production and activities of the unit or team/theme* ***needs to be provided*** *(for example on a website) to the committee upon request.*

**Highlights**

*Here, the unit or team/theme will briefly discuss a restricted number of highlights concerning any of items of the scientific production and research activities.*

*Please adjust the number of highlights to the size of the unit or team/theme.*

3. Organisation and life of the unit (or of the team if relevant)

**Management, organisation and scientific animation**

*Please describe here the structures and tools of the unit or team/theme if relevant (managing team, lab council, lab scientific council, etc.) for managing funds, human resources and scientific animation.*

**Parity**

*Please describe here the actions taken to address gender issues and support gender equity.*

**Health and safety**

*Please describe here the actions taken to address health and safety issues.*

4. SWOT analysis of the unit or the team/theme

*Please, describe here:*

* *the unit or team/theme strengths;*
* *the unit or team/theme weaknesses;*
* *the opportunities;*
* *the risks.*

5. Scientific strategy and projects of the unit or team/theme

*Please describe here the unit or the team/theme scientific objectives, the resources to be mobilised for achieving the objectives, the scientific strategy, the partnerships, the new scientific themes, the list of scientists, etc.*

II APPENDICES

**Appendix 1: Contractual mission statement**

*If a mission statement was sent to the research unit director at the start of the contract, a copy of it must be appended to the application.*

**Appendix 2: Equipment, platforms**

*A list of important equipment and platforms used by the research unit must be appended to the application.*

**Appendix 3: Organisational chart**

*A diagram presenting how the research unit is organised must be appended to the application.*

**Appendix 4: Selected scientific production and activities**

*Please provide a selection of the unit or team/theme scientific production and activities using the frame “Scientific production and activities”.*

*In the list of publications, the names of the members of the unit or of the team/theme must be underlined. The publication in which the unit or team/theme is leader (notably those signed as a last or first author by members of the unit or team/theme) are to be highlighted.*

1. The sections of the text in italics will be deleted in the completed application. [↑](#footnote-ref-1)